

**DEVELOPMENT AUTHORITY OF CLAYTON COUNTY,
REDEVELOPMENT AUTHORITY OF CLAYTON COUNTY,
AND
URBAN REDEVELOPMENT AGENCY OF CLAYTON COUNTY**

**POST-MEETING SUMMARY
TUESDAY, SEPTEMBER 13, 2022**

The special called regular session meeting of the Development Authority of Clayton County, Redevelopment Authority of Clayton County, and Urban Redevelopment Agency of Clayton County was held on Tuesday, September 13, 2022, at 5:00 p.m., at the Lake City Community Center, 5471 Jonesboro Road, Lake City, Georgia.

Members present at the meeting were Regina Deloach, Chair; Herman Andrews, Vice-Chair; Randy Burton, Secretary/Treasurer; Mark Christmas, Assistant Secretary/Treasurer; Phong Duong; Michelle Fuqua (by telephone); and John Lampl (by telephone). Also present was Authority counsel, M. Michelle Youngblood; Business Development Manager Sydney-Alyce Bourget; and Kimsherian Shelton, Office Manager. Also present was Leon Stafford, Atlanta Journal-Constitution.

Call to Order and Welcome of Guests

Chair Deloach called the meeting to order at 5:25 p.m. She called on Mark Christmas for the invocation.

1. Approval of Agenda

Chair Deloach presented the agenda and inquired as to whether there were any additions, changes, or deletions. There being none, after a general discussion, the agenda was approved as presented. Motion by Mark Christmas, seconded by John Lampl, vote unanimous.

2. Approval of Minutes

The minutes of the August 9, 2022 regular session meeting were presented. The minutes were approved as presented. Motion by Mark Christmas, seconded by Randy Burton; vote unanimous.

The minutes of the August 31, 2022 special called meeting were presented. The minutes were approved as presented. Motion by Herman Andrews, seconded by Mark Christmas; vote unanimous.

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3. Approval of Treasurer's Report

Secretary/Treasurer Randy Burton reviewed the financial statements. He noted that the \$1.175 million in ARPA grant funds had been received, but had not yet been disbursed. Chair Deloach noted that certain expenses, such as marketing, were high, due to the Authority's increased participation in job and resource fairs. She noted that the funds were available, but the overall expense was more than budgeted. After a general discussion, upon motion by Mark Christmas, seconded by Herman Andrews, the Treasurer's report was approved. Vote unanimous.

4. Invest Clayton Project Report

Chair Deloach noted that Director Vincent was attending the Board of Commissioners work session. She reminded the Board that the groundbreaking for the Roman United project had been held on Friday, August 26, 2022. She noted that the groundbreaking for the OA Development project on Gilbert Road will be on September 15, 2022.

5. Workforce Update

Sydney-Alyce Bourget reported that she has participated in an HR Round Table with the Chamber of Commerce on August 17, 2022. She has several follow-up meetings scheduled, the first of which already has been held with LTI. Ms. Bourget also is working with Clayton County's Human Resources department to hold a job fair in October. There will be a part-time job fair at Mundy's Mill High School on September 29, 2022. Chair Deloach asked the Board members to be sure to notify Ms. Bourget of other job fairs in the community, so they can be included on the Clayton Works website.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

6. Budget Update

Chair Deloach called on Sydney-Alyce Bourget for a report. Ms. Bourget discussed several projects that she would like to implement in 2023. To do so, she is requesting \$25,000 per project, for a total of \$125,000. Chair Deloach asked the Board to consider adding a line item to the budget for 2023 Projects. If approved, the \$125,000 will be move to a separate account, to be drawn upon as needed for these projects. Ms. Bourget noted that she will be working on community partnerships and collaborations to minimize the total cost. The projects are:

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1. Small Business and Entrepreneur Conference (February 2023)
2. Clayton County Public Schools Senior Internship and Career Fair (March 2023)
3. Workforce Resource Fair (May 2023)
4. Clayton County Government Internship Program (Summer 2023)
5. Clayton County Internship & Apprenticeship Program (Summer 2023)

7. Bond Issue: USG Real Estate Foundation XIII, LLC Project (State Archives)

Chair Deloach called on Authority counsel for a report. Authority counsel reminded the Board that it had approved a bond resolution earlier in the year for the Board of Regents, to refinance existing bonds related to the State Archives. Although the market has been volatile this year, the bonds were priced earlier on September 13, 2022. The supplemental bond resolution presented for consideration reflects the pricing, which will bring the total principal amount of the bonds to \$20,715,000. After a general discussion, upon motion by Mark Christmas, seconded by Herman Andrews, the supplemental bond resolution was approved as presented. A copy is attached to these minutes. Vote unanimous.

OTHER BUSINESS

1. Executive Session

Chair Deloach noted that there was no need for an executive session.

2. Consideration of Items from Executive Session

There were no items to discuss.

Chair Deloach inquired as to whether there was any additional business to come before the Board. There being no further business to come before the Authority, the meeting adjourned at 5:52 p.m. Motion by Mark Christmas, seconded by Herman Andrews, vote unanimous.

Randy Burton, Secretary/Treasurer

Mark Christmas, Assistant Secretary/Treasurer